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SOURCE

Organisace Ceskoslovenskeho Statniho Zrizeni.

OFFICE OF THE PRESIDENT OF THE REPUBLIC, AND THE SLOVAK NATIONAL COUNCIL

The following is the organization of the Office of the President of the Republic.

OFFICE OF THE PRESIDENT OF THE REPUBLIC, IN PRAGUE

Auxiliary Offices

Economic Administration of the Prague Castle

Administration of the Kolodej Castle

Administration of the Lany Castle

Forest Administration of the Lany State Farm

Economic Administration of the Lany State Farm

Administration of the Gardens of the Prague Castle

Administration of the Garden of the Lany Castle

Administration of the Hvezda Area

Office of the Presidium of the Government, in Prague

Cabinet of the Prime Minister

Engr Jiri Nosek, Ruzena Rosenthalova, and Marie Subertova.

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Cabinet of Deputy Prime Minister Viliam Siroky

Jozef Kovacik, Dr Alice Kohnova, and Maria Hemelkova.

Cabinet of Deputy Prime Minister Zdenek Fierlinger

Dr Zdenek Vacha, Dr Jela Skotkova, and Dr Otakar Mrazek.

Jiri Stepanovsky, Candidate of Laws.

Cabinet of Deputy Prime Minister Dr Jan Sevcik

Maj Alexander Vanek, Pavla Pavlova, and Lt. Michal Kovac.

Director of the Office of the Presidium

Engr Milan Reiman.

Secretariat of the Office of the Presidium

Chief: Engr Jan Kazimour.

Functions: Liaison with offices directly subordinate to the Prime Minister (the General Secretariat of the Economic Council, the State Planning Office, the Supreme Price Office, and the State Statistical Office); liaison with the National Assembly, the Slovak National Council, the provincial national committees, and with the individual ministries; organization of the Office of the Presidium and direction of its functions.

Department I - Administration

Acting Chief: Dr Jan Prochazka.

Section I/1

Chief: Dr Jan Zelenka.

Functions: Organizational matters connected with appearances of the President of the Republic and of the Presidium; public statements; \[\int \text{Dody?} \] guards; roads, etc.; cultural affairs; orders, decorations, and titles, insofar as these are not connected with the personnel functions of public employees; direction of the organization of public offices; functions connected with the activity of the commission responsible for the organization, records, and coordination of foreign visits; functions connected with the activity of the commission responsible for assigning quarters for offices and public institutions; allotment of subsidies and gifts.

Section I/2

Chief: Dr Pavel Sevcik.

Functions: Personnel matters of the Office of the Presidium, of the Cabinet of the Prime Minister, and of the cabinets of the Deputy Prime Ministers; personnel matters of offices subordinate to the Prime Minister; administrative functions of the Office of the Presidium, insofur as they are not assigned to other departments; free pensions, insofar as they do not come under the jurisdiction of Department IV.

Section I/3

Chief: Dr Ladislav Cedik

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Functions: Budget of the Office of the Presidium; management of credit; administration of buildings, vehicles, and other property of the Office of the Presidium; coordination of the budget work of the offices subordinate to the Prime Minister.

Section I/4

Acting Chief: Dr Frantisek Burianek.

Functions: Press matters, records, and distribution of periodicals and publications; library and reading room.

Librarian: Dr Frantisek Burianek.

Economic Administration

Chief: Vaclav Keclik.

Office Administration

Chief: Jindrich Horak.

Department II - Political

Chief: Dr Vladimir Bernasek.

Deputy: Dr Frantisek Mika.

Functions: Military matters and state security.

Section II/1

Chief: Dr Frantisek Mika.

Functions: Preparation of the agenda for government meeting; press and other reports for the public concerning government meetings; publication of government decrees; records of government decrees; following up essignments according to government decrees; processing and coordinating proposals for government decrees; comments on drafts of government decrees; coordination of conflicting interests of central offices; processing memoranda of autonomous agencies; matters concerning the nationalization of industrial enterprises, the integration of confiscated industrial enterprises, and national administrations of industrial enterprises and hotels; colonizing the frontier region; representing the office of the Presidium in various commissions; following nationality and minority problems; repair of war damage; resitution and reconstruction; cooperation in immediate measures taken in case of natural disasters and other catastrophes; investigation of complaints on the abolition of laws and in politically inadvisable measures.

Section II/2

Acting Chief: Dr Jan Benes.

Functions: Following the political repercussions in other countries of the activities of the government; preparation of international agreements and treaties for government discussion; political emigration problems and political welfare of Czechoslovaks in other countries; following the foreign press.

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Section II/3

Acting Chief: Dr Jan Moural.

Functions: Political comments on drafts of laws.

Department III - Legislation

Chief: Dr Pavel Korbel.

Deputy: Dr Josef Krasny.

Functions: Preparation of government meetings in cooperation with the Political Department; convoking government meetings; taking the minutes and announcing the decisions of the government; dealing with problems of legislative procedure and of the procedure of the central offices in legislative work; records of legislative acts; evaluation of these from the formal standpoint and from that of legislative procedure; working out drafts of laws within the framework of the jurisdiction of the Office of the Presidium; participation in commentaries on legislation; research and decisions in matters of theoretical law, particularly constitutional law, within the framework of the functions of the Office of the Presidium or according to specific orders of the Prime Minister; following the development of foreign constitutional law.

Section III/1

Chief: Dr Frantisek Plachy.

Functions: Working out legislative drafts within the framework of the jurisdiction of the Office of the Presidium; matters concerning the Office of the President of the Republic, the Ministries of the Interior and Agriculture, the General Secretariat of the Economic Council, the State Planning Office, the Settlement Office, and the National Restoration Fund.

Section III/2

Chief: Dr Jaroslav Hajtman.

Functions: Matters concerning the Ministries of Foreign Trade, Internal Trade, Posts, Transportation, and Technology; records of government decres; recording and keeping minutes of government meetings.

Section III/3

Chief: Dr Josef Krasny

Functions: Matters concerning the Ministries of Finance and Industry.

Section III/4

Chief: Dr Karel Straka.

Functions: Matters concerning the Ministries of National Defense, Social Welfare, Health, and Food, and the Supreme Price Office.

Section III/5

Chief: Dr Karel Kral.

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Functions: Matters concerning the Ministries of Foreign Affairs, Education and Enlightenment, Justice, and Information; the Supreme Accounting Control Office, the State Statistical Office, and the Supreme Administrative Court.

Section III/6

Chief: Dr Ferdinand Dvonc.

Functions: Matters concerning the Ministry for Unification of Laws; liaison with Slovak agencies in legislative matters, and following their activity, insofar as it concerns the section; keeping all necessary records.

Department IV - Personnel

Chief: Dr Vladimir Lutovsky.

Deputy: Dr Antonin Fiala

Functions: Matters concerning restrictions on public employees and the organization of public administration; following personnel policy on a nationwide scale.

Section IV/1

Chief: Dr Antonin Fiala.

Functions: Preparation and convocation of meetings of the Ministers' Personnel Committee, giving reports at these meetings, and taking the minutes of these meetings; informing the Prime Minister on individual important personnel cases; following the legislation of individual ministries insofar as they concern the employment conditions of state and other public employees; matters of personnel legislation under the jurisdiction of the Ministries of National Defense, Interior, and Justice.

Section IV/2

Acting Chief: Dr Antonin Fiala.

Functions: Matters of personnel legislation under the jurisdiction of the other ministries.

Section IV/3

Acting Chief: Dr Antonin Picha

Functions: Restrictions on public employees (exceptions from the prohibition against hiring new persons); collaboration in preparing reorganization of the public administration; making the public administration and the organization of labor in the public administration more efficient (establishing norms for work from the personnel stendpoint); charitable gifts, contract salaries, extra personnel, vacations, honorary titles, and other personnel matters not directly connected with appointments; appointment matters under the jurisdiction of the Ministries of National Defense, Justice, and Education and Enlightenment.

Section IV/4

Chief: Dr Antonin Picha.

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Functions: Personnel matters in the jurisdiction of the other ministries, of the Supreme Administrative Court, the Supreme Price Office, the Supreme Accounting Control Office, and the State Statistical Office.

Section IV/5

Chief: Dr Miloslav Horina.

Functions: Examination of proposals for appointment of officials in Slovakia; following problems concerning a unified, nationwide personnel policy; preparation of a new salary law.

Accounting Office

Chief: Frantisek Koppl.

Functions: Accounting services for the General Secretariat of the Economic Council, the State Planning Office, and the Ministry for Unification of Laws; the UNRRA program: immediate aid to regions damaged by war and natural disasters.

The following is the organization of the Slovak National Council.

SLOVAK NATIONAL COUNCIL

Presidium of the Slovak National Council

Chairman: Karol Smidke.

Deputy Chairmen: Dr Ivan Horvath and Anton Granatier. Positions of third and fourth Deputy Chairman vacant.

Cabinet

Personal secretaries of the Chairman and the Deputy Chairmen: Jolana Lupta-kova, Frantisek Jesensky, and Jan Kubovsky-Luptak.

Office of the Presidium, in Bratislava

Chief: Dr Vladimir Cicmanec, departmental counselor.

Department I - Presidium

Chief: Position vacant; at present directed by the Office Chief.

Section T

Chief: Dr Zoltan Balogh, departmental counselor.

Functions: Matters concerning the Presidium of the Slovak National Council; organization and direction of the functions of the office; public appearances; liaison with the President and the government; confidential matters and those not under other departments.

Section II

Chief: Jan M. Belnay, departmental counselor.

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Functions: Liaison with diplomatic and consular representatives of foreign countries; welfare matters concerning the consular corps; preparation of official and social affairs.

Department II - Personnel

Chief: Dr Ivan Svehla, senior departmental counselor.

Section I

Chief: Dr Ivan Svehla, senior departmental counselor.

Functions: Fundamental questions of personnel policy; employment of Slovaks in central offices; personnel matters concerning members of the Slovak National Council; appointment of state employees; loyalty investigations.

Section II

Chief: Jan Lisy, departmental counselor.

Functions: Personnel matters concerning employees of the UPSNR; systematization; statutes.

Department III - Legislative

Chief: Imrich Majersky, senior departmental counselor.

Section I

Chief: Dr Juraj Haluzicky, departmental counselor.

Functions: Legislative procedures (Legislative Board); constitutions; jurisdictional matters; unification of laws; foreign affairs, administrative, social, cultural, and educational affairs, from the legislative and legal standpoint.

Section IT

Chief: Dr Vojtech Ruttkay, senior ministerial commissar.

Functions: Legislative and legal work for the agencies of the Slovak National Council; legal opinions; direction of the Sbierka Nariadeni SNR /Collection of Decrees of the Slovak National Council; legislative statistics; military, justice, production, and health matters from the legislative and legal standpoint.

Section III

Chief: Robert Rapos, actuarial director.

Functions: Administrative and technical preparation for the establishment of agencies of the Slovak National Council; planning and statistics; supervision of the operation of the press; economic, financial, food, labor law, transportation, and resettlement matters from the legislative and legal standpoint.

Department IV - General Legal and Financial Matters

Chief: Dr Voltech Zubek, senior departmental counselor.

Section I

Chief: Jan Lapar, actuarial director.

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Functions: Financial, economic, and budget matters of the Slovak National Council; financial matters of the People's Courts, the Institute of the Slovak National Uprising, and the Council of Arts and Sciences.

Section II

Chief: Dr Jan Juhas, senior ministerial commissar.

Functions: Social and economic matters; requests, complaints, and questions directed to the UPSNR.

Department V-Military

Chief: Staff Capt Anton Smiesko.

Functions: Matters concerning military legislation liaison between the Ministry of National Defense and the Slovak National Council, following general military questions in Slovakia, and personnel matters of the Czechoslovak Army; decoration with the Order of the Slovak National Uprising; memorials and housing for widows and orphans of fallen participants of the national uprising; cooperation with the military investigation commissions.

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